

LETTER HEAD OF INSTITUTION

DATE: DD/MM/YYYY

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr/ Ms/Mrs.....(**NAME OF CANDIDATE**)....., bearing University Seat Number was a bonafide student of this Institution, studied.....(**COURSE TITLE**)..... during the academic year 20XX to 20XX.

He/she studied in regular courses in this institution. It is further certified that this college is affiliated to(**UNIVERSITY NAME**).....

Semester	Backlog Subject	First Appearance	Number of re-appearances	Semester Passed
1 st Semester	Subject Name with code	Exam Month and Year	#	Exam Month and Year
3 rd Semester	Subject Name with code	Exam Month and Year	#	Exam Month and Year
4 th Semester	Subject Name with code	Exam Month and Year	#	Exam Month and Year
5 th Semester	Subject Name with code	Exam Month and Year	#	Exam Month and Year

This certificate is issued as per the request of Mr/Ms/Mrs.....(**CANDIDATE NAME**) For joining higher studies.

Principal Signatory

(Seal and Sign)